

MEETING OF THE WEST VIRGINIA BOARD OF LANDSCAPE ARCHITECTS

- I. A meeting of the West Virginia Board of Landscape Architects was called to order at 10:00 AM, April 15, 2009 at the offices of Chapman Technical Group. Present were Board members Todd Schoolcraft and Roger Kennedy.
- II. **OLD BUSINESS**
- A. **Minutes:** The minutes of the March 25, 2009 meeting were reviewed and approved by the Board.
- III. **NEW BUSINESS**
- A. **Automated Confirmation:** Board President Roger Kennedy discussed his investigation into automating the confirmation process of licensed landscape architects in WV. Mr. Kennedy will be securing three (3) quotes from software companies to provide the software and installing it on the WVBLA website. Further investigation in the matter will take place in the upcoming year.
- IV. **TREASURER'S REPORT**
- A. **Cash Balance:** Cash balance as of March 31, 2009: \$19,818.09.
- V. **APPLICATIONS**
- A. **Review of New Candidates for Registration in West Virginia:**

APPLICATIONS			
<u>Applicant Name</u>	<u>Status</u>	<u>Outstanding Item(s)</u>	<u>Action Taken</u>
John Rundman	Approved	NA	Send Notification
Jason Testman	Approved	NA	Send Notification
William R. Mechnick	Approved	NA	Send Notification
Carol D. Macht	Approved	NA	Send Notification
Christopher L. Schein	Approved	NA	Send Notification
David A. Rubin	Approved	NA	Send Notification
Patricia O'Donnell	Approved	NA	Send Notification
Thomas S. James	Approved	NA	Send Notification
Brian J. Ruhl	Pending	Plant Exam	Send Memo
Travis A. Shrout	Pending	Out-of-Firm Reference	Send Memo
Terence Mulvaney	Approved	NA	Send Notification
Daniel Biggs	Pending	Plant Exam	Send Memo

B. December 2008 LARE Exam Results:

LARE EXAM RESULTS			
<u>Applicant Name</u>	<u>Section C</u>	<u>Section E</u>	<u>Comments</u>
Shawn Gray	F		
Jeremy Sayre	F		
Daniel Reid Akers	F	P	
Carla Lukehart		F	PA Applicant

C. Certificates to be Issued:

CERTIFICATES			
<u>Applicant Name</u>	<u>Certificate Number</u>	<u>Issued</u>	
None Currently Pending			

VI. CHAIRMAN'S COMMENTS

- Spring LARE will be held on June 8 & 9, Section C & E to be administered. Plant Test to be given on afternoon of 8th or 9th.

VII. PUBLIC COMMENT

- There were no comments.

VIII. NEXT MEETING

- The next meeting is tentatively scheduled for mid-July, 2009.

Meeting was adjourned at 11:30 AM.

Respectfully Submitted,

R. Todd Schoolcraft, Secretary
April 16, 2009